

<u>Purpose:</u>	To ensure strict compliance with the <i>Georgia Ethics in Government</i> and the rules and regulations set forth by the State Ethics Commission (SEC) of Georgia regarding Lobbying Activities on behalf of an organization and to ensure control over Lobbying Activities on behalf of TAG.
<u>Applicable Groups:</u>	<u>The following policy and procedure guidelines will apply to:</u> <ul style="list-style-type: none"> ▪ TAG Board of Directors / Committees / Task Forces ▪ TAG Members ▪ TAG Societies ▪ TAG Partners ▪ TAG Staff
<u>Policy:</u>	<u>Any</u> communication with federal, state and local officials on behalf of the Technology Association of Georgia (TAG) constituting Lobbying Activities must be done through a Registered Lobbyist for TAG.
<u>Definitions:</u>	<p>“Communication” includes any form of written or verbal contact.</p> <p>“Registered Lobbyist” refers to individuals approved by TAG to register with the SEC.</p> <p>“Lobbying Activities” any action that promotes or opposes the passage of legislation by the Georgia General Assembly or approval or veto of the Governor.</p>
<u>Responsibilities:</u>	All Lobbying Activities on behalf of TAG will be conducted by the President/CEO and Director of Government Relations unless otherwise authorized by TAG’s Board of Directors.
<u>Procedures:</u>	<p><u>To guarantee compliance, please adhere to the following guidelines:</u></p> <ul style="list-style-type: none"> ▪ Communication with federal, state and local officials regarding TAG’s positions on legislative/policy matters as well as Lobbying Activities will be handled or supervised directly by <u>Tino Mantella, President/CEO, or Richie Johnson, Director of Government & Public Affairs.</u> ▪ <u>Lobbying Activities will be based on and consistent with TAG’s legislative agenda and policy platform.</u> Drafts of TAG’s policy platform and legislative agenda will be created by the Director of Government Relations and final versions will be approved by the TAG President/CEO, Government Relations Task Force and, ultimately, the Board of Directors. The legislative agenda and policy platform will be considered fluid documents and, within the limits set by the Board of Directors, can be revised at the discretion of the TAG Government Relations Task Force, President/CEO and Director of Government Relations. ▪ The President/CEO and/or Director of Government & Public Affairs must be <u>notified and present</u> for all meetings involving federal, state or local officials organized with the use of TAG’s name for the purpose of Lobbying Activity or any communication with federal, state and local officials regarding TAG’s position on legislative/policy issues. ▪ While TAG is grateful for the public service provided by all elected officials, TAG does <u>not</u> promote or endorse any political party or candidate. <p><u>Please note:</u> Interaction with elected officials is important; thus, TAG encourages individuals to communicate with federal, state and local officials as constituents acting individually and not on behalf of TAG.</p>
<u>Contact:</u>	Please direct all inquires to Richie Johnson, Director of Government & Public Affairs at Richie@tagonline.org .
<u>Effective Date:</u>	These guidelines will be effective on: October 16, 2008.
<u>Revision History:</u>	<p>First Edition (10/16/2008)</p> <p>Second Edition (10/21/2010) – Modified to reflect change in TAG personnel</p>